



## We are hiring

Would you like to be part of our dynamic, global and growing team? South Pole Group is an energetic, global company offering comprehensive sustainability solutions and services. With offices spanning all six continents, we strive to create a sustainable society and economy that positively impacts our climate, ecosystems and communities. With our solutions we inspire and enable our customers to create value from sustainability-related activities.

To further promote environmentally and socially responsible practices, we are currently looking to recruit a highly motivated and dedicated

### Project Assistant (100%) based in Beijing, China

South Pole Group develops high quality emission reduction projects under reputed carbon standards such as the CDM, VCS and the Gold Standard. The projects are typically developed in renewable energy, waste management, energy efficiency and fuel switch sectors leading to issuance of carbon credits. As a Project Assistant, you will support Project Managers in the preparation of documents and gathering information, relevant for our projects' success. In addition, you will be responsible for keeping South Pole Group's Project Management Tool (PMT) updated.

#### Tasks and responsibilities

- Support Project Managers with documents preparation
- Analyze the Chinese CCER carbon market and write a weekly price/policy report
- Help the Regional Director with our PMT checks and updates
- Visit project sites when needed

#### Your profile

- A university degree in a relevant area such as Economy, Energy, Environment, Forestry or similar from 211 Universities or equivalent
- A GPA above 85/100; lower GPA is acceptable if complemented with other achievements as excellent research experience or community work records
- Native Chinese Mandarin speaker or equivalent and good oral and written command of English are a must
- Proficiency in MS Office, especially in Excel
- Chinese nationality or holder of a valid work permit is needed

#### We offer

- To be part of a challenging and exciting global company with a real purpose
- Work with highly dedicated and motivated experts of South Pole Group's dynamic team
- Excellent team spirit



### Please apply

If you are interested in joining a young and international team looking to make a difference to the world we would be happy to hear from you! Please send your cover letter and CV directly through our [website](#).