



## We are hiring

Would you like to be part of our dynamic, global and growing team? South Pole is an energetic, global company offering comprehensive sustainability solutions and services. With offices spanning all six continents, we strive to create a sustainable society and economy that positively impacts our climate, ecosystems and communities. With our solutions we inspire and enable our customers to create value from sustainability-related activities.

To further promote environmentally and socially responsible practices, we are currently looking to recruit a highly motivated and dedicated

### Head of Finance and Administration (100%) based in Medellín, Colombia

Ready to work for an inspiring company you can believe in, doing work you can be proud of, with colleagues who share your entrepreneurial mindset? We are looking for you, a Head of Finance and Administration with previous experience in international setups and who takes initiative and ensures our company is ready for continuous growth. You will be responsible for the global accounting and administration processes of our local office. You will establish and analyse financial reports of the company and further develop our monthly reporting processes towards our headquarters. In this position,, you will be the single point of contact for other offices and especially for our headquarters for all financial and administration topics such as accounting, general administration, HR and financial topics.

#### Tasks and responsibilities

- Manage the monthly and yearly finance reporting processes towards our headquarters
- Own and further develop local finance and admin processes and structures
- Oversee the local finance and administration team
- Maintain revenue recognition, cost accounting and reporting within global framework
- Be the local person of contact for headquarters for accounting and financial issues
- Oversee transfer pricing contracts in coordination with the legal team and headquarters
- Maintain financial reports such as budget and liquidity planning
- Prepare relevant financial indicators and reports to local management.

#### Your profile

- 5+ years of experience in similar positions in an international setup
- Bachelor degree in Business Administration, major in Finance or Accounting is of advantage
- Solid and proven experience in a senior finance role with global exposure
- Financial analytical skills for cost calculations, financial modelling, which allows for management level decision making
- Experience with project accounting and cost allocation
- Advanced knowledge of office software, especially in Microsoft Excel
- Fluency in Spanish and English is a must
- Efficient planning and priority setting skills
- Able to support in the decision making process, as well as able to make own decisions
- Results focused approach



- High degree of accuracy and attention to detail
- Dynamic personality with very good communication skills, able to lead a team

#### We offer

- Collaborating in a challenging and exciting global company with a real purpose
- Acquiring an understanding of current state of play in sustainability issues and grow your skills in this topic
- Working with highly dedicated and motivated experts of SP's dynamic team
- Excellent team spirit
- The opportunity to prove yourself for a long-term opportunity to collaborate with SP

#### Please apply

If you are interested in joining a young and international team looking to make a difference to the world we would be happy to hear from you! Please send your application in English directly through our [website](#).